**WORKING GROUP MINUTES**

Minutes of a meeting of the Bledlow-cum-Saunderton Neighbourhood Plan Working Group held on 14th December 2015 at the Lions, Bledlow at 9.30pm.

Present: Simon Breese (Chairman)

 Derek Stone

 Andrew Sage

 Mima Manning

 Luca Guerzoni

 Paul Castle

1. **Quorum**

The Chairman noted that a quorum was present and declared the meeting open.

1. **Survey**

Derek reported on progress with Engagement Planning who have confirmed that they are able to provide everything (excluding the A5 printed envelopes which we already have and will send to Warwick by mail). They have quoted £2,400 for 250-300 replies so this should be well within CIB’s budget. Derek will arrange for them to finalise the survey and potentially print the surveys this year so that they are ready to be posted on Friday 8th January.

1. **Flyers**

Adlam is printing 250 x 250gsm A5 flyers and 50 A4 flyers. These will be ready in the next few days. The PC has set up an account with Adlam and can therefore pay by cheque in accordance with the usual payment cycle.

Jan G will put 120 A5 flyers in the school bags for BR school in the early New Year and will leave 40 flyers with Bledlow pre-school. Others will go to the churches and the pubs.

The A4 flyer will go to Bledlow Cricket Club, the BR Tennis Club and the BR Cricket Club. It will also go on the Parish notice boards and in the shop.

Derek will send an e-mail to the organiser of the Bledlow Belles with the A4 flyer. We will also attend the Bledlow Belles AGM on 25th January.

Mima will contact the Bledlow WI and Paul will contact the BR WI.

Luca asked that each member of the WG should check the PC web-site for the community groups listed there and make contact with them.

1. **Messenger/Contact**

We will need to include further information in the February copies of the two newsletters. Andrew is responsible for writing and submitting appropriate wording.

1. **Yellow Notices**

Andrew had produced a form of notice to put on gates etc. After some discussion, it was agreed that given the other communications that are going out, this one will not be used.

1. **Budget**

Paul reported that the 3 month forecast did not deviate materially from budget.

1. **Peripherals**

Princes Risborough Regulation 18 consultation. BcS Parish Council is already making representations for the parish and no further action is required

Bucks LTP4 consultation (Buckinghamshire’s transport plan for the future). The 8-weeks’ consultation process will end on 29th January 2016. Simon has asked the WG members to look at Bucks proposal so that a response can be given.

1. **Meeting with WDC**

Luca gave a summary of the meeting this morning with Charlotte Morris at WDC, including the discussions on infill.

Charlotte had agreed to provide us some feedback on various planning applications that had surprised us. Derek’s team will be reviewing all the “controversial” applications including Mima’s application, Barry’s Nursery and Cutler’s Orchard. We will provide to Charlotte the details of the applications and she will try to talk with the relevant officer to get feedback.

1. **Next Meeting**

The next meeting is scheduled for 21st December at 8pm in the Lions.

1. **Any other business**

There being no further business the Chairman declared the meeting closed at 10.10pm.

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Chairman